

# Community and Public Sector Union

CPSU (State Public Services Federation Tasmania) Inc. - CPSU (SPSF Group, Tasmanian Branch)

8 January 2013

«Formal\_Name»

«AddressBlock»

Dear «Greeting\_Line»,

## RE: Work Health and Safety

I write to request the provision of information regarding Work Health and Safety (WHS) in your area of responsibility. We seek this information so as to be better able to work with you to pursue improved health and safety outcomes for our members.

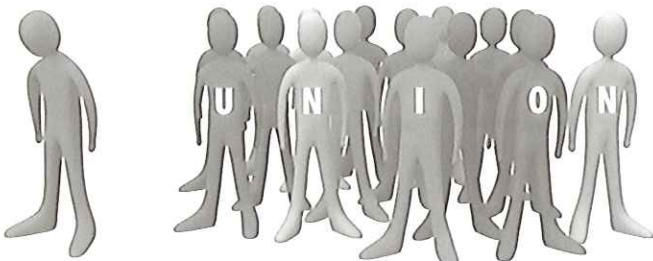
As I know you are aware, the *Work Health and Safety Act 2012* and attendant instruments, policies, standards and guidelines place obligations and responsibilities on you in your role as (variously) Head of Agency, Officer and Person Conducting a Business or Undertaking (PCBU).

I seek provision of the following to the union:

1. The Work Health and Safety Plan for the period 1 January 2013 to 30 June 2013 in accordance with Ministerial Direction No. 27 by Tuesday 22 January,
2. The name and contact details of a primary contact for WHS issues in your area of responsibility by Tuesday 22 January,
3. A list of existing Employee Safety Representatives (ESRs) and/or Health and Safety Representatives (HSRs) including when they were last elected, what training they have had and when, and which work area/group they represent Tuesday 5 February, and
4. A list of existing Health and Safety Committees, howsoever named, including the name of the chairperson and which work area(s)/group(s) they represent by Tuesday 5 February.

The CPSU is looking forward to working with you to build safer workplaces for our members this year and beyond.

Whilst I have the opportunity I would also like to draw your attention to the correspondence from the CPSU to the Minister administering the *State Service Act 2000* I have enclosed. The letter raises very serious concerns we have with



## CPSU MEMBERS DON'T STAND ALONE

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deficiencies in Ministerial Direction No. 27 that have direct implications for you. We hope Minister Giddings agrees to remove the offending provision and will continue to work to that end.

Should you have any questions or concerns regarding either the foregoing request or the correspondence enclosed, please don't hesitate to contact me on 62335689 or via email at [m.johnston@tas.cpsu.com.au](mailto:m.johnston@tas.cpsu.com.au).

Kind Regards,

Mat Johnston  
Assistant General Secretary  
CPSU (SPSFT) Inc