



Community and Public Sector Union

CPSU (State Public Services Federation Tasmania) Inc. - CPSU (SPSF Group, Tasmanian Branch)

Certificate of Secretary or other Authorised Officer¹

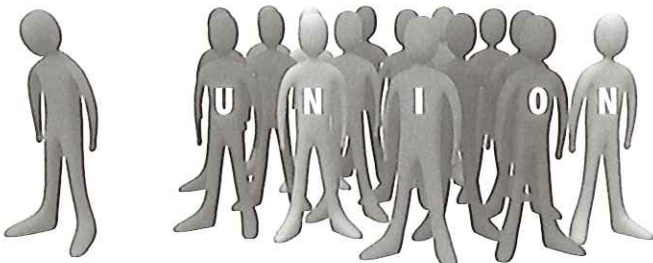
Section 268 of the Fair Work (Registered Organisations) Act 2009.

I Thomas Lynch being the Branch Secretary of the Community and Public Sector Union (SPSF Group, Tasmanian Branch) certify:

- that the documents lodged herewith are copies of the full report referred to in section 268 of the Fair Work (Registered Organisations) Act 2009; and
- that this full report has been developed following feedback from Fair Work Australia and is based on the reports provided to the General Manager on 4 September 2013; and
- that members were advised by email on 28 May 2014 that the full report for 2012/2013 would be published on the reporting unit's web site, www.cpsu.com.au on 30 May 2014; and
- that members who do not have email addresses were advised by post prior to 28 May 2014 that the full report for 2012/2013 would be published on the reporting unit's web site on 30 May 2014 and that printed copies would be sent out if requested; and
- that the full report will be presented to a special general meeting of members of the reporting unit on 27 June 2014; in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009.

Signature:

Date: 30 May 2014



CPSU MEMBERS DON'T STAND ALONE

157 Collins Street, GPO Box 54, Hobart Tas 7000

80 Oldaker Street, PO Box 589, Devonport Tas 7310

91 Paterson Street, PO Box 1019, Launceston Tas 7250

cpsu@tas.cpsu.com.au www.cpsu.com.au

ABN 33 824 819 550

Ph (03) 6234 1708 Taset 123 5689 Fax (03) 6234 1498



Community and Public Sector Union

CPSU (State Public Services Federation Tasmania) Inc. - CPSU (SPSF Group, Tasmanian Branch)

THE COMMUNITY AND PUBLIC SECTOR UNION (SPSF Group, Tasmanian Branch)

OPERATING REPORT YEAR ENDED 30 JUNE 2013

I Thomas Lynch, being the Branch Secretary of the CPSU (SPSF Group, Tasmanian Branch) Inc., report operations for the year ended 30 June 2013 as follows:

Review of Principal Activities

1. Representing individual members in grievance disputes with employers resulting in members being treated fairly and their rights respected.
2. Representing all members at various workplaces regarding disputes with employers resulting in a fair outcome.
3. Negotiate Enterprise Bargaining Agreements resulting in increased wages and conditions for members covered by those Agreements.
4. Negotiate Industrial Agreements at a number of worksites resulting in the settlement of disputes or resulting in flexible working arrangements.
5. Representing members in relevant jurisdictions in unfair dismissal cases resulting in a fair outcome for members.
6. Monthly committee and finance meetings to initiate, monitor and evaluate operational and finance activities.
7. Providing Union Delegates and Worksite Committee members with training and education to enable them to better represent members in the workplace.

No significant change in the nature of these activities occurred during the year.

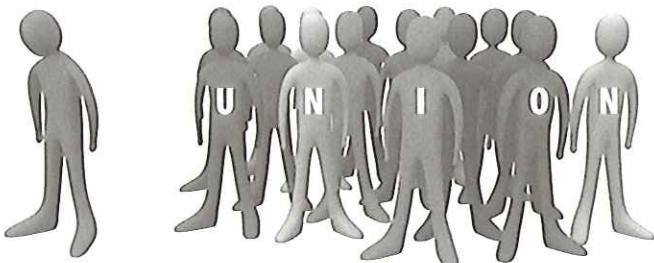
The deficit of the union for the financial year amounts to \$0.00. There were no significant changes to the financial affairs during the year.

Number of members as at 30 June 2013: 3958 financial members.

Details of rights of members to resign: A member of the Union may resign from membership by written notice addressed and delivered to the Branch Secretary giving notice in accordance with SPSF (Federal) Rule 8.

Details of superannuation trustee as at 30 June 2013: None.

Number of employees: 21 employees as at 30 June 2013



CPSU MEMBERS DON'T STAND ALONE

157 Collins Street, GPO Box 54, Hobart Tas 7000

80 Oldaker Street, PO Box 589, Devonport Tas 7310

91 Paterson Street, PO Box 1019, Launceston Tas 7250

cpsu@tas.cpsu.com.au www.cpsu.com.au

ABN 33 824 819 550

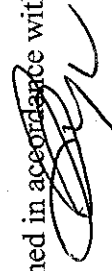
Ph (03) 6234 1708 Taset 123 5689 Fax (03) 6234 1498

Committee of Management List of Office Holders:

Position	Officer	Address	Period Held
President	Grant Ransley	C/- CPSU (SPSFT) Inc, 157 Collins Street, Hobart, Tas, 7000	01.07.12 to 30.06.13
Vice President	Lindsay Jones	C/- CPSU (SPSFT) Inc, 157 Collins Street, Hobart, Tas, 7000	01.07.12 to 30.06.13
Vice President	Rosmyn Faulks	C/- CPSU (SPSFT) Inc, 157 Collins Street, Hobart, Tas, 7000	01.07.12 to 30.06.13
Treasurer	Tim Turner	C/- CPSU (SPSFT) Inc, 157 Collins Street, Hobart, Tas, 7000	01.07.12 to 30.06.13
Executive Councillor	Christine Mitchell	C/- CPSU (SPSFT) Inc, 157 Collins Street, Hobart, Tas, 7000	01.07.12 to 30.06.13
Executive Councillor	Steven Arditto	C/- CPSU (SPSFT) Inc, 157 Collins Street, Hobart, Tas, 7000	01.07.12 to 30.06.13
Executive Councillor	Ann Mattay	C/- CPSU (SPSFT) Inc, 157 Collins Street, Hobart, Tas, 7000	01.07.12 to 23.05.13
Executive Councillor	Kenneth Hart	C/- CPSU (SPSFT) Inc, 157 Collins Street, Hobart, Tas, 7000	28.06.13 to 30.06.13
Branch Secretary	Thomas Lynch	C/- CPSU (SPSFT) Inc, 157 Collins Street, Hobart, Tas, 7000	01.07.12 to 30.06.13
Assistant Branch Secretary	Mathew Johnston	C/- CPSU (SPSFT) Inc, 157 Collins Street, Hobart, Tas, 7000	01.07.12 to 30.06.13

Officer	1.Organisation	2.Principle Activities	3. Holds Position through Office
Lindsay Jones	Retirement Benefits Fund	Provides superannuation products to Tasmanian Public Sector Employees and families	Yes – nominated by Unions Tasmania
Christine Mitchell	Community Transport Services Tasmania Tasmanian School Administrators Association	Social and non-emergency medical transport to the frail, aged and younger disabled people in Tasmania Professional association for Tasmanian Government School Administrative staff	No No
Kenneth Hart	Australian Association of Government School Administrators Hobart Discovery Inc.	Professional association for Australian Government School Administrative staff Owns and manages the Philip Smith Centre, provides training facilities, office space and car parking	No No
Thomas Lynch	Kickstart Arts	Delivery of community development arts projects	No

Signed in accordance with a resolution of the Committee of Management



Thomas Lynch

Branch Secretary

CPSU (SPSF Group, Tasmanian Branch)

..... Date: 30 May 2014



Community and Public Sector Union

CPSU (State Public Services Federation Tasmania) Inc. - CPSU (SPSF Group, Tasmanian Branch)

COMMITTEE OF MANAGEMENT STATEMENT

The Committee of Management Statement has been made in accordance with a resolution passed by the Committee on 30 May 2014

On the 30 May 2014 the Committee of Management of the Community and Public Sector Union (SPSF Group, Tasmanian Branch) passed the following resolution in relation to the General Purpose Financial Report (GPFR) of the reporting unit for the financial year ended 30 June 2013:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of the branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Registered Organisations (RO) Act; and
 - (iv) as the organisation consists of 2 or more reporting units, the financial records of the reporting units have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation.; and



CPSU MEMBERS DON'T STAND ALONE

157 Collins Street, GPO Box 54, Hobart Tas 7000

80 Oldaker Street, PO Box 589, Devonport Tas 7310

91 Paterson Street, PO Box 1019, Launceston Tas 7250

cpsu@tas.cpsu.com.au www.cpsu.com.au

ABN 33 824 819 550

Ph (03) 6234 1708 Taset 123 5689 Fax (03) 6234 1498

(v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act, has been provided to the member or General Manager; and

(vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance

(f) in relation to recovery of wages activity

(i) there has been no recovery of wages activity for the financial year

This declaration is made in accordance with a resolution of the Committee of Management.

Signature:

A handwritten signature in black ink, appearing to read 'Thomas Lynch', written in a cursive style.

Thomas Lynch
Branch Secretary

Date: 30 May 2014

**COMMUNITY & PUBLIC SECTOR UNION (SPSF GROUP) TAS BRANCH
INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE COMMUNITY & PUBLIC
SECTOR UNION (SPSF GROUP) TAS BRANCH FOR YEAR ENDED 30 JUNE 2013**

Scope

I have audited the general purpose financial report of the Community & Public Sector Union (SPSF Group) Tasmania Branch for the year ended 30 June 2013 which incorporates:

- Statement of Financial Performance for the period 1 July 2012 to 30 June 2013
- Statement of Financial Position as at 30 June 2013
- Notes to the Financial Statements including significant accounting policies
- Statement of Cash Flows for the period 1 July 2012 to 30 June 2013
- Statement of Changes In Equity for the period 1 July 2012 to 30 June 2013
- Committee of Management Statement
- Committee of Management Operating Report for year ended 30 June 2013

The Organisation is responsible for the preparation and presentation of the financial report and information contained therein and has determined that accounting policies used are consistent with the financial reporting requirements of the Organisation's constitution and are appropriate to meet the needs of members. I have conducted an independent audit of the financial report in order to express an opinion on it to members of the Organisation. The financial report has been prepared for distribution to members for the purpose of fulfilling the Committee of Management's financial reporting requirements under the Organisation's constitution.

My audit has been conducted in accordance with Australian Auditing Standards. My procedures included examination, on a test basis, of evidence supporting amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with accounting policies adopted.

I have concluded that the use of the going concern basis of accounting in the preparation of the Financial Statements is appropriate.

The audit opinion in this report has been formed on the above basis.


Independence

In conducting my audit, I followed applicable independence requirements of Australian professional ethical pronouncements and the Fair Work (Registered Organisations) Act 2009.

Audit Opinion

In my opinion, the general purpose financial report presents fairly in accordance with applicable Australian Accounting Standards, The Fair Work (Registered Organisations) Act 2009, and other mandatory professional reporting requirements in Australia.

Peter Dawson
Member Institute of Chartered Accountants in Australia
Holder of Certificate of Public Practice



Peter Dawson

30 May 2014

CPSU (SPSF Group, Tasmanian Branch)
Statement of Financial Performance
for year ending 30 June 2013

	2013	NOTE	2012
INCOME			
Capitation Fees	24,224	8	15,625
Other Income	-		-
TOTAL INCOME	<u>24,224</u>		<u>15,625</u>
GROSS PROFIT	<u>24,224</u>		<u>15,625</u>
LESS EXPENSES			
Affiliation	23,894	6a	15,350
Communication	-		-
Campaigning Costs	-		-
Meetings with Stakeholders	-		-
Depreciation	-		-
Financial	330	6b	275
Membership Expenses	-		-
Motor Vehicle & Staff Travel	-		-
Office Support	-		-
Property	-		-
Wages & Salaries	-	7a	-
Honoraria	-		-
Superannuation	-	7b	-
Other Staffing	-		-
TOTAL EXPENSES	<u>24,224</u>		<u>15,625</u>
OPERATING PROFIT / (LOSS)	<u>0</u>		<u>0</u>
Gain / (Loss) on Sale of Asset	-		-
NET PROFIT / (LOSS)	<u>0</u>		<u>0</u>

CPSU (SPSF Group, Tasmanian Branch)
Statement of Financial Position
as at 30 June 2013

	2013	NOTE	2012
ASSETS			
CURRENT ASSETS			
Cash on Hand	74		74
Debtors	-		-
Inventory	-		-
Prepayments	-		-
	<u>74</u>		<u>74</u>
TOTAL CURRENT ASSETS	74		74
NON-CURRENT ASSETS			
IT Equipment	-		-
Furniture & Other Equipment	-		-
Land & Buildings	-		-
Motor Vehicles	-		-
	<u>0</u>		<u>0</u>
TOTAL NON-CURRENT ASSETS	0		0
TOTAL ASSETS	0		0
Liabilities			
CURRENT LIABILITIES			
Creditors	-		-
Leave Liabilities employees	-		-
Leave Liabilities office holders	-		-
	<u>0</u>		<u>0</u>
TOTAL CURRENT LIABILITIES	0		0
NON-CURRENT LIABILITIES			
Leave Liabilities employees	-		-
	<u>0</u>		<u>0</u>
TOTAL NON-CURRENT LIABILITIES	0		0
TOTAL LIABILITIES	0		0
NET ASSETS	0		0
EQUITY			
MEMBERS EQUITY			
Retained Earnings	74		74
Current Year Earnings	-		-
Reserves	-		-
	<u>74</u>		<u>74</u>
TOTAL MEMBERS EQUITY	74		74
TOTAL EQUITY	74		74

CPSU (SPSF Group, Tasmanian Branch)

Notes to the Financial Statements

Year Ended 30 June 2013

1 Accounting Policies

This financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, and other authoritative pronouncements of the Australian Accounting Standards Board.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report.

- a) The financial report has been prepared on an accruals basis and is based on historical costs.
Subscription income is recognised on receipt as provided under Section 252 of the Fair Work (Registered Organisations) Act 2009.
- b) Revenues, expenses and assets are recognised net of GST except where the GST is not recoverable from the taxation authority.

1A Impact of adopting Australian Equivalents to IFRS

General purpose financial reports for years ending 2006 onwards are required to restate accounting policies and financial reporting from current Australian Standards

(AGAAP) to Australian equivalents of international Financial Reporting Standards (AIFRS). The Union's Management Committee considers the effect to be immaterial.

2 Information to be provided to members or General Manager

Attention of members is drawn to the provisions of Section 272, subsections (1), (2) and (3) which read as follows:

- (1) A member of a reporting unit, or the General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

CPSU (SPSF Group, Tasmanian Branch)

Notes to the Financial Statements

Year Ended 30 June 2013

- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

3 Movements in Reserves

	2013	2012	Movement
Reserve balances	0	0	0

4 Membership

Union membership at 30 June 2013 was 3,958 (2012: 4,093)

5 Auditor's Remuneration

Amounts paid or payable to the Union's auditor for the 2011 - 2012 audit totalled \$330 (2010-2011: \$275)

6 Expenses

- a Affiliation: Includes \$23,894 paid to ACTU for affiliation and includes ACTU Levy
- b Financial: Expenses for Audit Fees of \$330

7 Honararia, Salaries of Office Holders

Employees of the Branch are remunerated through an arrangement with the associated body the CPSU (SPSFT) Inc. and therefore receive no salary or superannuation from the Branch.

- a Includes salaries paid to Office Holder's totalling \$0.00
- b Includes superannuation paid to Office Holder's super accounts totalling \$0.00

8 Income

Income is derived from a capitation fee paid by the associated body the CPSU (SPSFT) Inc. Increase in income is due additional payment to cover ACTU levy (2011-12:\$15,625)

9 Recovery of Wages Activity

There has been no recovery of wages activity for the financial year

10 Fair Work Commission Guidelines

With the exception of the disclosures reported in the GPFR for 30 June 2013 all other disclosures that are required under the new Fair Work Commission Reporting guidelines published 26 June 2013 have had due consideration and there are no other disclosures to be reported

CPSU (SPSF Group, Tasmanian Branch)**Notes to the Financial Statements**

Year Ended 30 June 2013

11 Reconciliation of the Opening and Closing Balances of Land and Buildings

	2013	2012
As at 1 July		
Land & Buildings		
Gross book value	0	0
Accumulated depreciation and impairment	0	0
Net book value 1 July	0	0
Additions:		
Revaluations	0	0
Depreciation expense	0	0
Net book value 30 June	0	0
Net book value as of 30 June represented by:		
Gross book value	0	0
Accumulated depreciation and impairment	0	0
Net book value 30 June	0	0

12 Reconciliation of the Opening and Closing Balances of other Non-Current Assets

	2013	2012
As at 1 July		
Other Non-Current Assets (IT, Furniture & Other Equipment, Motor Vehicles)		
Gross book value	0	0
Accumulated depreciation and impairment	0	0
Net book value 1 July	0	0
Additions:		
Purchases	0	0
Depreciation expense	0	0
Disposals:		
From disposal of non-current assets	-	-
Net book value 30 June	0	0
Net book value as of 30 June represented by:		
Gross book value	0	0
Accumulated depreciation and impairment	0	0
Net book value 30 June	0	0

CPSU (SPSF Group, Tasmanian Branch)
Statement of Changes in Equity
for year ending 30 June 2013

	2013	NOTE	2012
Net Effect of the Adoption of a New Accounting Standard	0		0
Increase / (Decrease) in Asset Revaluation Reserve	0		0
Increase / (Decrease) in Net Assets due to Administrative Restructure	0		0
Income tax on items taken directly to or transferred directly from equity	0		0
Net income recognised directly in equity	<u>0</u>		<u>0</u>
Surplus/Deficit	0		0
Total recognised income and expense for the period	<u><u>0</u></u>		<u><u>0</u></u>

CPSU (SPSF Group, Tasmanian Branch)
Statement of Cash Flows
For the Year Ended 30 June 2013

	2013	2012
Net Cash Flows from Operating Activities	-	-
Net Cash Flows from Investing Activities	-	-
Net Cash Flows from Financing Activities	-	-
Net Cash for the year	-	-
Balance at start of year	74	74
Balance at end of year	74	74
Made up by:		
Bank	74	74
Cash	-	-
	74	74

Result for Year is reconciled to cash surplus from operations as follows:

Profit for the Year	-	-
Changes in non-cash items		
Depreciation	-	-
Prepayments	-	-
Profit on Disposal of Assets	-	-
Inventory	-	-
Employee entitlements	-	-
Debtors	-	-
Creditors	-	-
Cash Surplus from Operations	-	-