



Tasmania Fire Service

Office of the Chief Officer

File No: A22/215900

Thirza White
General Secretary
CPSU
157 Collins Street
HOBART TAS 7000

Dear Ms White

COMMUNITY FIRE SAFETY – PROPOSED STAFFING CHANGES

I write to you to formally consult on proposed staffing changes within the Building Safety Unit of the Community Fire Safety division, within Tasmania Fire Service.

The State Fire Commission has provided additional funding of \$251,000 (each year for three years) in its 2022-23 Corporate Plan to support the functions of the Building Safety Unit.

A needs assessment has been undertaken to determine how to best resource the Unit with this new funding. The A/Manager, Building Safety and the A/Director, Community Fire Safety met with Building Safety staff on 20 June 2022 to discuss the proposed new positions.

It is proposed that the following positions be created within the Building Safety Unit:

- **New Building Safety Consultant North/North-West (Station Officer, TFFIEIA)**

In light of increasing complexity and volume of work relating to the built environment, an additional Building Safety Consultant is sought. It is proposed that the role will be based in the north or north-west, depending on the location of the candidate. Travel across regions will be likely.

- **New Building Safety Support Officer statewide (TSSA, likely band 4 general stream)**

This role is proposed in order to specifically oversee the permit processes and high-level service delivery to Building Safety clients (supporting the

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Manager, Building Safety). This role complements and provides general direction to the existing Band 2 TSSA clerical officer.

- **New** Assistant Manager statewide (TSSA, likely band 7 general stream)

This role is proposed in light of recent re-classification of the Manager role, from band 7 to band 8. It is intended that this role will predominantly focus on people management and process and policy-related matters, enabling the Manager to focus on the strategic matters impacting the unit. The role will also be responsible for building and maintaining relationships with other regulatory and industry bodies.

The current make-up of the Unit (noting these positions will remain) is as follows:

- Manager (band 8 general stream TSSA)
- Coordinator, Audit and Compliance (band 6 general stream TSSA)
- Senior Fire Engineer (band 2 professional stream, TSSA)
- Building Fire Safety Advisor (band 6 general stream TSSA)
- Fire Safety Auditor (Level 1 CSO, TFFIEIA)
- 5 x consultants (Station Officer/Senior Station Officer, TFFIEIA)
- 1 x consultant (level 3 CSO, TFFIEIA)
- Fixed-term False Alarm project officer (band 6 general stream TSSA)
- Clerical Support Officer (band 2, TSSA)

I would welcome the views of the CPSU on these proposed new roles. I have also written to the UFUA to consult on the proposed new roles. If you have any queries, please contact Rhiannon Garth, Acting/Director Community Fire Safety, on 0459 907 219.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D Barry', with a stylized flourish at the end.

Dermot Barry ESM
CHIEF OFFICER

9 September 2022