



Minutes of Meeting

COMMUNITY AND PUBLIC SECTOR UNION (STATE PUBLIC SERVICES FEDERATION TASMANIA) INC – COMMUNITY AND PUBLIC SECTOR UNION (STATE PUBLIC SERVICES FEDERATION GROUP, TASMANIA BRANCH)

Held 30 August 2013
CPSU Office
157 Collins Street
HOBART TAS 7000

JOINT ANNUAL GENERAL MEETING

2013

1.	Welcome	.1 Declare Meeting Open The meeting commenced at 1.15pm
2.	Roll Call	.1 Attendance In total 40 Members were in attendance. See attached list showing the names of members. .2 Apologies Lindsay Jones, Ros Faulks, Jodi Elmer, Sarah Miller, Pauline Blyth, Shannon Harwood. It was moved by Celeste Miller and seconded by Hazel Hughes that the apologies as listed be accepted – motion carried . .3 Observers There were 5 observers in attendance (see attached list).
3.	Confirmation of Minutes	.1 Previous Year's AGM Minutes It was moved by Christine Mitchell and seconded by Donna Johnston that the minutes of the Joint Annual General Meeting held on 31 August 2012 be taken as read and confirmed – motion carried .
4.	Business Arising From Previous AGM Minutes	It was noted that there were no matters raised under Business Arising From Previous AGM Minutes.
5.	Annual Report	.1 Present Annual Report Tom Lynch presented the Annual Report for the year ending 30.06.13 outlining that Policy and Governance has been a major priority over the past year and will continue into the next financial year. Tom assured membership that proper systems and procedures were in place to ensure high standards of accountability. He reported that Peter Dawson, Auditor, indicated the level and detail of the financial reports demonstrated the union was being well managed. Assurance also provided that qualified people were making decisions about the financial issues of the union. Governance training, certified by Fair Work Australia would be provided to all officers and relevant staff. A register for detailing conflicts of interest was also being established. Treasurer Tim Turner was asked to present Hazel Hughes Business Manager with her Diploma of Accounting that she recently completed. It was moved by Christine Mitchell and seconded by Blair Dowker that the Annual Report as presented by the General Secretary be accepted – motion carried.

6.	Matters Arising from the Annual Report	It was noted that there were no matters raised under Matters Arising From The Annual Report.
7.	Presentation of the 2010/2011 Annual Accounts	<p>.1 2012/2013 Annual Accounts for CPSU (SPSFT) Inc It was moved by Tim Turner and seconded by Hazel Hughes that the Annual Accounts for the CPSU (SPSFT) Inc be accepted – motion carried.</p> <p>.2 Appointment of Audit Firm – Peter Dawson It was moved by Tim Turner and seconded by Christine Mitchell that Peter Dawson from Dawson Leinert Chartered Accountants be appointed to conduct the audit for the financial year ending 30 June 2014 for the quoted sum of \$3,650 plus GST – motion carried.</p> <p>.3 2012/2013 Annual Accounts for CPSU (SPSF Group, Tasmanian Branch) It was moved by Tim Turner and seconded by Hazel Hughes that the Annual Accounts for the CPSU (SPSF Group, Tasmanian Branch) be accepted – motion carried.</p> <p>.4 Appointment of Auditor – Peter Dawson It was moved by Tim Turner and seconded by Steve Arditto that Peter Dawson from Dawson Leinert Chartered Accountants be appointed to conduct the audit for the financial year ending 30 June 2014 for the quoted sum of \$300 plus GST – motion carried.</p>
8.	General Business	It was noted that there were no matters tabled for General Business.
9.	Next Meeting	<p>.1 Close There being no further business, the meeting closed at 1.35 pm.</p>

Signed : _____

Date : _____